

The Annual Quality Assurance Report (AOAR) of the IOAC (2015-2016)
(For Affiliated/Constituent Colleges)

Part – A

Data of the Institution

(data may be captured from IQA)

1. Name of the Institution : Government College Ateli

- Name of the Head of the institution : Dr. R.D. Kaushik
- Designation: Principal
- Does the institution function from own campus: YES
- Phone no./Alternate phone no.: 01282-276590
- Mobile no.: 9466825771
- Registered e-mail: gcateli2008@gmail.com
- Alternate e-mail : iqacgcateli@gmail.com
- Address: Rewari Narnaul road Ateli Mandi
- City/Town: Ateli
- State/UT: Haryana
- Pin Code: 123021

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education
- Location : Rural
- Financial Status: State Funded

- Name of the Affiliating University: M.D.U. Rohtak
- Name of the IQAC Co-ordinator : Dr. Rajesh Kumar
- Phone no:
- Mobile: 9466825771
- IQAC e-mail address: iqacgcateli@gmail.com
- Alternate Email address: gcateli2008@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

4. Whether Academic Calendar prepared during the year? Yes

whether it is uploaded in the Institutional website: Yes

Weblink: <http://gcateli.ac.in/images/91/Notice/Notice12841.pdf>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C ⁺⁺	66.35	2003	21.03.2003 to 20.03.2008

6. Date of Establishment of IQAC: 12/07/2010

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Meeting of IQAC	14.08.2015 01 day	10
Feedback Form From Students	13/02/2016 07 days	82
Feedback form other Stakeholder (Alumni, Parents)	13/02/2016 07 days	41
Workshop by WSDC	27.02.2016 to 09.03.2016	62
Educational Tour	03.12.2015 to 04.12.2015	73

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. College Ateli	Consolidated stipend & free Book Sheme	DGHE	2015	7406000
Govt. College Ateli	UG girls stipend scheme	DGHE	2015	75000
Govt. College Ateli	State meritorious incentive scheme	DGHE	2015	90000
Govt. College Ateli	Post Metric Scholarship scheme for BC/OBC	DGHE	2015	358360
Govt. College Ateli	Library	DGHE	2015	200000
Govt. College Ateli	Lab Upgradation	DGHE	2015	100000
Govt. College Ateli	WSDC	DGHE	2015	80000
Govt. College Ateli	EWYL	DGHE	2015	95000
Govt. College Ateli	Sports	DGHE	2015	140000
Govt. College Ateli	Cultural Activities	DGHE	2015	30000
Govt. College Ateli	Science Exhibition	DGHE	2015	20000
Govt. College Ateli	Educational Tour	DGHE	2015	185000

9. Whether composition of IQAC as per latest NAAC guidelines: Yes :

*upload latest notification of formation of IQAC

<http://gcateli.ac.in/images/91/Notice/Notice12840.pdf>

10. No. of IQAC meetings held during the year: 01

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes

(Please upload, minutes of meetings and action taken report)

<http://gcateli.ac.in/images/91/Notice/Notice12842.pdf>

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Skill development agencies were invited in the college campus.
- * Automation work of Library books was completed
- * Administration sanction is granted for block of 12 classrooms
- * Construction of three classrooms started & construction of canteen complete.
- * To encourage faculty members to undertake more & more research work

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Interaction with alumni	IQAC always remained in touch with the alumni of the College, took its feedback and tried to implement their valuable suggestion in its policy matters. IQAC organized a meet with alumni of the College on 19.01.2016
Feedback from all stakeholder	IQAC arranged feedback from all the stakeholders i.e. students, parents and alumni and analyzed it and implemented it in the policy matters of the College. An induction programme for students was organized to improve attendance of students and discipline. An Orientation program for the new students of the College was held at the onset of the session.
Planning Academic calendar and implementation	All the Heads of the Dept. prepared academic calendars specifying their academic and extension activities and strictly adhered to it. Thus helping in imparting quality education to the students.
Enhancing Extension activities, communication skills of the students and developing their overall personality regarding national, social and institutional responsibilities.	A large number of extension activities like seminars and workshops on communication skills, creative writing, career opportunities, etc were conducted. JAN Chetna Rallies on gender sensitizing issues, voter awareness, Aids, First aid, Disaster management training etc were conducted to impart ethical, moral and universal values among the students. Value Added programs on Beauty Culture & Reasoning were conducted for girls under WSDC. Further Human Rights and Legal Awareness were conducted for capability enhancement of the students.

14. Whether the AQAR was placed before statutory body? Yes :

Name of the Statutory body: IQAC

Date of meeting(s): 12.08.2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No

16. Whether institutional data submitted to AISHE: No:

17. Does the Institution have Management Information System?

NO

Part-B

CRITERION I – CURRICULAR ASPECTS						
1.1 Curriculum Planning and Implementation						
<p>1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words</p> <p>Course Curriculum is developed by the affiliating University, recommended by the board of studies and approved by academic council. Once it is developed, it is sent to affiliated colleges for proper implementation. Since the faculty of the college consists of senior teachers, they play a key role in developing the curriculum by being the members of board of studies of university. IQAC of the college has developed a good mechanism for well planned curriculum delivery and its documentation. IQAC has framed various strategies to enhance quality education leading to academic excellence. IQAC sees that all the departments make their academic calendars/ Lesson Plan specifying their academic and extension activities and adhere to it. More and more use of ICT, participative and interactive method of teaching is focused and implemented by arranging field tours, using PPTs, LCD Projectors, forming of mentor- mentee groups, doubt clearing classes, Assignment, Class Test for the weak and the advanced students. Enrichment of curriculum is specially emphasized by arranging extension lectures by experts, workshops, seminars, group discussion, quizzes etc., so that the students may grasp the contents of the curriculum extensively as well as intensively. Not only the faculty makes use of ICT, but the students are also made to use ICT tools, PPTs and give seminars and assignments exhibiting the full understanding of the contents of the curriculum. IQAC feels that the evaluation of the students is must to apprise them of their weaknesses and scope of improvement. Class tests, assignments, projects, paper presentations, PPTs are taken from the students and marks of internal assessment are awarded on the performance of the students in the class. IQAC of the college is committed to zero tolerance towards copying to ensure quality education. Sometimes it leads to low pass percentage also, but IQAC insists on quality product. IQAC feels that proper documentation of curriculum planning is necessary. It ensures that all the departments keep a proper record of the academic and extension activities, departments' meetings etc.</p>						
1.1.2 Certificate/ Diploma Courses introduced during the Academic year N.A.						
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development		
1.2 Academic Flexibility						
1.2.1 New programmes/courses introduced during the Academic year N.A.						
Programme with Code	Date of Introduction	Course with Code	Date of Introduction			
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.						
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG	
Already adopted (mention the year)						
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year						
	Certificate		Diploma Courses			
No of Students						
1.3 Curriculum Enrichment						
1.3.1 Value-added courses imparting transferable and life skills offered during the year						
Value added courses	Date of introduction	Number of students enrolled				

Workshop on Mehendi Decoration by WSDC		27.02.2016 to 09.03.2016		62	
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students		2) Teachers	3) Employers	4) Alumni	5) Parents
Yes		No	No	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>The strength of any organization lies in its feedback system IQAC of the college feels that strong feedback system and students satisfaction surveys are very essential for the growth of the institution and healthy environment for quality education to the satisfaction of the all the stake holders. IQAC of the college has developed a strong feedback system of its own involving students, parents and alumni. Complaint and suggestion boxes have been installed at all the strategic points in the institution. IQAC organizes feedback from students, parents, alumni visiting our institutions time to time. Random feedback from the students is carried out towards the end of the session on curriculum regarding infrastructure available in the college, teaching method of the teachers and their performance. Random student’s satisfaction surveys are made once in the even semester. Meetings with the parents of the students and the community are also held. Grievances Redressal Cell, Anti Ragging Cell, Prevention of Sexual Harassment Cells etc. have been created to redress the grievances of the students and to provide healthy, free and secure environment to all the students, so necessary for quality education and their holistic development. Grievances Redressal Cell of the college takes care of the grievances and the feedback system of the college. Applications and the complaints received in complaint and suggestion boxes and direct to the principal are scrutinized and analysed by the cell and are taken up with the concerned authorities, teachers, departments, cells etc. for their redressal and complainant students are informed about action taken. Feedback received from students satisfaction surveys, parents, alumni etc. is also analysed and utilized and the valuable suggestions of them are given due considerations, discussed in the meeting with the managing body and incorporated in the plans and the policies of the college.</p>					
CRITERION II -TEACHING -LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme		Number of seats available		Number of applications Received	Students Enrolled
BA		640		1570	615
BCOM		80		132	72
BCA		60		78	41
B.Sc		160		287	145
M.Sc Computer Science		60		218	54
MA English		40		116	36
M.Com		60		220	55
MA Sanskrit		60		70	41

2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
	2760	356	20	11	31
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques Used
31	18	Yes	3	0	Yes
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<p>IQAC of the college lays special emphasis on effective mentoring system in the college keeping in mind the diversity of the learners coming from different social economic and educational background. The faculty of the college has been made to use interactive method of teaching by using PPTs, ICT, E-Resources, organizing field tours and by giving field projects to the students. Faculty of the college encourages participative learning by organizing group discussion, seminars, workshops , open discussions and by giving assignments to them. Doubt clearing classes both for the weak and the advanced students are arranged so that neither of them suffer and may get maximum benefit from the teacher. Tutorial groups, mentor – mentee classes are an important feature of the mentoring system of the college. These have been formed to overcome learning barriers of the students and to establish personal contacts between the teacher and the taught, so necessary for imparting quality education and to create a sense of belongingness in the college. Mentoring system adopted in the college emphasizes not only on imparting subject skills, but also on other life skills and making them responsible citizens realizing their social, institutional and national responsibilities. All the departments and various cells organized a large no. of activities to groom their personality and to prepare them to face any challenges in life. Value added courses have been introduced to provide life skills to the students. IQAC of the college feels that the mentoring system will be more effective and the faculty will be able to impart its best only when it is updated in its knowledge. That is why, it makes sure that the faculty attends more and more seminars, workshops, in service training, use ICT e Resources & undertake research work.</p>					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
2760		31		89	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	31	24	3	11
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
M.A. English		I	20.12.2015	22.04.2016
		II	25.05.2016	15.11.2016
		III	18.12.2015	18.04.2016
		IV	10.05.2015	25.06.2016
M.A. Sanskrit		I	22.12.2015	22.04.2016
		II	25.05.2016	15.11.2016
		III	18.12.2015	18.04.2016
		IV	12.05.2015	25.06.2016
M.com		I	22.12.2015	22.04.2016
		II	25.05.2016	15.11.2016
		III	18.12.2015	18.04.2016
		IV	12.05.2015	26.06.2016
B.Sc		I	25.12.2015	22.04.2016
		II	25.05.2016	15.11.2016
		III	27.12.2015	18.04.2016
		IV	10.05.2015	14.11.2016
		V	27.12.2015	16.04.2016
		VI	10.05.2015	18.06.2016
B.A.		I	26.12.2015	22.04.2016
		II	23.05.2016	15.11.2016
		III	28.12.2015	18.04.2016

		IV	21.05.2015	14.11.2016
		V	27.12.2015	16.04.2016
		VI	10.05.2015	18.06.2016
		I	25.12.2015	22.04.2016
B.Com		II	25.05.2016	15.11.2016
		III	27.12.2015	18.04.2016
		IV	10.05.2015	14.11.2016
		V	27.12.2015	16.04.2016
		VI	10.05.2015	18.06.2016
B.C.A.		I	25.12.2015	22.04.2016
		II	12.05.2016	15.11.2016
		III	10.12.2015	18.04.2016
		IV	14.05.2015	14.11.2016
		V	16.12.2015	16.04.2016
		VI	11.05.2015	18.06.2016
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
IQAC of the college has adopted various teaching, learning and evaluation strategies to ensure imparting of quality education to the satisfaction of all the stakeholders. IQAC lays special emphasis on internal evaluation system to motivate the students to perform better. It has instructed its faculty to conduct class tests, give assignments, projects, PPTs etc. Scheduled class tests, Assignments are given once in a semester on the basis of which internal marks are awarded. In addition to this quizzes, paper reading contests, group discussions etc. are also organised to evaluate the students and help them enhance their subject skills, analytical skills and digital skills. Internal evaluation system adopted in the college help the students prepare for external evaluation system developed by the affiliating University and for the test of life to meet any challenge and to prove themselves as asset of the nation.				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
IQAC of the college feels that proper planning and strategy is necessary to work and meet the required targets and goals set. Academic calendar is prepared at the beginning of the session specifying all the academic and extension activities i.e. admission, examination, class tests, students satisfaction surveys, feedback sessions, vacation etc. After preparing the academic calendar of the college IQAC ensures that all the departments, cells, clubs etc. also prepare their academic calendars specifying their activities. Once the academic calendar is prepared, IQAC ensures that it is implemented properly. It also instructs the various departments to conduct some particular activities as per the feedback received from various stakeholders. The departments are instructed to keep a proper record of the activities undertaken by them and to prepare and submit report to IQAC towards the close of the session.				
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
2.6.2 Pass percentage of students				
Program me Code	Programm e name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	M.A. English	32	20	62.50
	M.A. Sanskrit	48	30	62.50
	M.com	46	34	65.2

	B.Sc	136	105	77.2
	B.A.	592	390	65.8
	B.Com	64	48	75
	B.C.A.	31	22	70.96

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				
Any other(Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar		Name of the Dept.		Date(s)		
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year						
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category		
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year						
Incubation Centre		Name		Sponsored by		
Name of the Start-up						
Nature of Start-up		Date of commencement				
3.3 Research Publications and Awards						
3.3.1 Incentive to the teachers who receive recognition/awards						
State		National		International		
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)						
Name of the Department		No. of Ph. Ds Awarded				
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National						
International						
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the

R						Publication	
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :							
No. of Faculty		International level		National level		State level	Local level
Attended Seminars/ Workshops				07			
Presented papers		05		10			
Resource Persons							
3.4 Extension Activities							
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year							
Title of the Activities	Organising unit/ agency/ collaborating agency		Number of teachers co-ordinated such activities			Number of students participated in such activities	
Hindi Diwas	Department of Hindi		3			12	
Essay & slogan writing	Department of Economics		2			25	
Quiz Contest	Department of Commerce		7			27	
Extension Lecture	Department of Commerce		7			130	
Various Activities(Painting, Essay Writing, Rangoli etc.)	Department of Sanskrit		3			54	
Geeta Jayanti Mahotsav	Department of Sanskrit		3			15	
Extension Lecture	Department of Sanskrit		3			102	
Science Exhibition	Department of Geography		4			8	
Geofest	Department of Geography		4			21	
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year							
Name of the Activity		Award/recognition			Awarding bodies		No. of Students Benefited
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year							

Name of the Scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
3 Days regional youth festival	MDU Rohtak	CULTUTRAL ACTIVITIES	10	55
Inter-regional youth festival	MDU Rohtak	CULTUTRAL ACTIVITIES	5	12
Sports meet	GC Ateli	Sports activities	10	63
Road Saftey Club	Road Safety club GC Ateli	Exam	1	52
Camp	NCC GC Ateli	Annual Camp	1	43
World Aids Diwas & Voter awareness	NCC GC Ateli	Rally	1	150
Army Attachment camp	NCC GC Ateli	Weapon Training	1	14
NSS Camp	NSS GC Ateli	One day camp	3	180
Rally on Swach Bharat, Beti Bachao Beti Padhao etc.	NSS GC Ateli	Rally	3	190
WSDC	WSDC GC Ateli	Different activities	All ladies staff	885
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the Year				
Nature of Activity		Participant	Source of financial support	Duration
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact Details	Duration (From-To)	Participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries,				

corporate houses etc. during the year						
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs			
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
1140000			1140000			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities			Existing		Newly added	
Campus area			12 ACRE 5 MARLA		NIL	
Class rooms			19			
Laboratories			13			
Seminar Halls			1			
Classrooms with LCD facilities			2			
Classrooms with Wi-Fi/ LAN			2			
Seminar halls with ICT facilities			1			
Video Centre			0			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.			0			
Value of the equipment purchased during the year (Rs. in Lakhs)						
Others						
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS Software	Nature of automation (fully or partially)		Version		Year of automation	
SOUL 2.0	FULLY		2.0		2014	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books					20717	
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	88	4	1	0	0	1	12	5	
Added									
Total									
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
.....5..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the Teacher		Name of the module			Platform on which module is developed		Date of launching e - Content		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20,00,000		20,00,000	
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)			
http://gcateli.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=peFtsatR8x4=			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of Students	Amount in Rupees
Financial support from institution	Earn while you learn	25	75000

	Under Graduate Girls stipend Scheme	25	75000
	Consolidated stipend & free Book Sheme	529	7406000
	Post Metric Scholarship scheme for BC/OBC	160	358360
	Library	2760	200000
	Lab Upgradation	1500	100000
	WSDC	200	29900
	Placemet cell	2760	40000
	Sports	2760	140000
	Science exhibition	1500	20000

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students Enrolled	Agencies involved	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed	Average number of days for grievance Redressal		
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
			Job fair	25	4
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2016	221	B.A. , B.Sc. , B.Com , B.C.A.		State & Central Universities	Masters
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/ qualifying		Registration number/roll number for the exam	
NET					
SET					
SLET					
GATE					
GMAT					
CAT					

GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Participants
Sports Meet	College level	55
Different Cultural Activities	College level	65
5.3 Student Participation and Activities		
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)		
Year	Name of the award/ medal	National/ International
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)		
5.3 Alumni Engagement		
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):		
5.3.2 No. of- enrolled Alumni: 154		
5.3.3 Alumni contribution during the year (in Rupees) :		
5.3.4 Meetings/activities organized by Alumni Association : 01		
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT		
6.1 Institutional Vision and Leadership		
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)		
Vision:- 1. Provide inclusive education for inculcating human values to all section of students with special focus to girl Students. 2. Quality conscious in all the programmes for importing new educational and cultural Experience. 3. To empower women through spread the benefits of education.		
6.1.2 Does the institution have a Management Information System (MIS)? No		
6.2 Strategy Development and Deployment		
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):		

<p>➤ Curriculum Development: Yes, teachers participated in syllabus review meetings convened by the University and express their suggestions.</p>
<p>➤ Teaching and Learning :</p> <ol style="list-style-type: none"> 1. Takes introductory classes to bridge the knowledge gap. 2. Follows the academic calendar of the affiliating University. 3. Provides the learning facilities like well-equipped laboratories with lab assistants, well-stocked library with reading room and internet connection to make learning effective. 4. Faculty members are given permission with duty leave to enrich their knowledge through seminars, orientation programmes, refresher courses, etc.
<p>➤ Examination and Evaluation: Apart from university examinations teachers arrange unit tests and class tests from time to time.</p>
<p>➤ Research and Development: Basic infrastructure like computer with internet facilities at different Segments, invite various resource persons & eminent speakers.</p>
<p>➤ Library, ICT and Physical Infrastructure / Instrumentation: Every year more & more books are Purchased to enrich the college library.</p>

<p>➤ Human Resource Management: Office staff are given proper training time to time to improve their efficiency.</p>					
<p>➤ Industry Interaction / Collaboration</p>					
<p>➤ Admission of Students Admission strictly on Merit Basis</p>					
<p>6.3 Faculty Empowerment Strategies</p>					
<p>6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year</p>					
Year	Name of teacher	Name of conference/ workshop attended for which financial support Provided	Name of the professional body for which membership fee is provided	Amount of support	
<p>6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year</p>					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
<p>6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year</p>					
Title of the professional development Programme		Number of teachers who attended		Date and Duration (from – to)	
<p>6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):</p>					
Teaching			Non-teaching		
Permanent	Fulltime	Permanent	Fulltime/temporary		
<p>6.3.5 Welfare schemes for</p>					
Teaching		Like Duty leave, Medical leave, Insurance, Medical reimbursement, GPF, Loan, Gratuity.			
Non teaching		Like Duty leave, Medical leave, Insurance, Medical reimbursement, GPF, Loan, Gratuity.			
Students		Student aid fund and student concession.			
<p>6.4 Financial Management and Resource Mobilization</p>					
<p>6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)</p>					
<p>6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)</p>					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.			Purpose

6.4.2 Total corpus fund generated				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Various Academic Committee
Administrative	Yes	DGHE		
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
6.5.3 Development programmes for support staff (at least three)				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5 a. Submission of Data for AISHE portal : No b. Participation in NIRF : No c. ISO Certification : No d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting Activity	Duration (from---- to-- ----)	Number of participants

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1 - Institutional Values and Social Responsibilities			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme	Period (from-to)	Participants	
		Female	Male
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources			
7.1.3 Differently abled (Divyangjan) friendliness			
Items Facilities	Yes/No	No. of Beneficiaries	
Physical facilities			
Provision for lift			

Ramp/ Rails			
Braille Software/facilities			
Rest Rooms			
Scribes for examination			
Special skill development for differently abled students			
Any other similar facility			
7.1.4 Inclusion and Situatedness			
Enlist most important initiatives taken to address locational advantages and disadvantages during the year			
Year	Number of initiatives to address locational advantages and Disadvantages	Number of initiatives taken to engage with and contribute to local Community	Date and duration of the initiative
7.1.5 Human Values and Professional Ethics			
Code of conduct (handbooks) for various stakeholders			
Title	Date of Publication	Follow up (maximum 100 words each)	
7.1.6 Activities conducted for promotion of universal Values and Ethics			
Activity	Duration (from-----to -----)	Number of participants	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)			
7.2 Best Practices			
Describe at least two institutional best practices			
1.All students are made aware of health and hygiene through NSS programme. 2.Encouragement of women Students of rural area. Toward higher education. 3.Greener and eco friendly campus.			
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link			
7.3 Institutional Distinctiveness			
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust			
Provide the weblink of the institution in not more than 500 words			

8. Future Plans of action for next academic year (500 words)

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Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

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